



Checklist for preparing Waste Minimisation Plans for Construction and Demolition

1 INNOVATIVE PRACTICES TO ELIMINATE OR MINIMISE WASTE

- ✓ Implementing a fully integrated waste minimisation plan
- ✓ Procurement / purchasing policies that support waste avoidance
- ✓ Building for deconstruction
- ✓ Building to standard sizes
- ✓ Building for operational waste minimisation
- ✓ Contract specifications for sub-contractors that require implementation of waste minimisation practices
- ✓ Staff induction that promotes waste minimisation
- ✓ Office & administration waste minimisation program
- ✓ Monitoring / review process to evaluate and modify waste minimisation practices
- ✓ Data gathering process to monitor materials recovered, recycled and landfilled

2 PROMOTION & USE OF RECYCLED, RECYCLABLE & RESTORED MATERIALS

- ✓ Procurement & purchasing policies that encourage use of recyclable or recycled materials
- ✓ Practices & contract specifications that support material salvage & re-use where appropriate
- ✓ Contract specifications for subcontractors that support re-use & procurement / purchase of recycled or recyclable materials where appropriate
- ✓ Promotion of waste minimisation achievements

3 RECYCLING OF MATERIAL GENERATED

- ✓ Separation of discarded material on site for collection & recycling
- ✓ Collection of unsorted discarded material for recycling
- ✓ Deconstruction / excavation works and recovery, re-use & recycling of material prior to development
- ✓ Recycling on site - Provision for office / public place

4 LITTER ABATEMENT

- ✓ Litter management on site
- ✓ Litter management in transit

5 SAFE DISPOSAL OF UNAVOIDABLE WASTE

6 FULFILLING ALL OTHER NECESSARY ENVIRONMENTAL REQUIREMENTS

- Supporting information to be provided



Construction Waste Wise Business Program Waste Minimisation Plan

June 2001

Company Details	
Contact Name:	
Company Name:	
Postal Address:	Postcode:
Suburb:	Mobile:
Telephone:	
Fax:	
Email:	
Do you have access to the world wide web:	

Site Details	
Project Title:	
Project Address:	
Site Size:	Postcode:
Floor Area of Building (square metres):	
Is there a demolition component:	
Does your company have responsibility for the demolition:	

Plan Details	
Plan Prepared by:	Date:

For additional copies of these waste minimisation plans, please visit our 'Construction and Demolitions' section at www.ecorecycle.vic.gov.au



WASTE WISE IS A PROGRAM OF
ECORECYCLE VICTORIA



Construction Waste Wise Business Program

Waste Minimisation Plan

Materials On-Site		Re-use and Recycling	
Type of waste materials to be generated	Estimated Quantity (m ³) (Tonnes)	ON-SITE – Specify proposed re-use or on-site recycling method	OFF-SITE – Specify contractor and recycling outlet
Soil			
Rock			
Vegetation greenwaste			
Concrete			
Steel reo			
Structural steel (studs etc)			

Type of waste materials to be generated	Estimated Quantity (m ³) (Tonnes)	Waste Reduction Technique	Method (On-Site or Off-Site)
Bricks			
Plasterboard			
Timber - ceiling			
Timber - flooring			
Timber - trim			
Timber - wall			
Tiles			
PVC			
Metal - ferrous			
Metal - non ferrous			
Doors & windows (including frames)			
Glass - other			
Carpet			
Carpet underlay			
Fixtures & Fittings - other			
Paper & Cardboard			
Timber pallets			
Cement Bags			

