

P4. WASTE WISE PRODUCTS & SERVICES SUPPLIER QUESTIONNAIRE



This questionnaire is to be completed by the product or service supplier in addition to a quote. It will be considered part of the supplier's product label and is subject to the same laws and regulations as the rest of the label.

Council is committed to environmental protection. This comment includes supporting the recycling industry and the development of sustainable markets for materials collected for recycling at kerbside. Council is encouraging tenderers to develop and implement resource responsible initiatives in manufacturing processes and packaging. As long as the tender demonstrates value for money, preference will be given to those bids that comply with Council's **Waste Wise Purchasing Policy**.

Note: **Pre consumer** is material diverted from the waste stream during the manufacturing process. Excluded is re-utilisation of materials such as rework, regrind or scrap generated in a process and capable of being reclaimed within the same process that generated it.

Post consumer is material that has been reprocessed from recovered material by means of a manufacturing process and made into a product or into a component for incorporation into a product.

1. Product identification	
Supplier:	
Name of product:	
Make:	Model:
2. Company environment information	
Who has overall responsibility for environmental issues within the organisation?	
Name:	Position:
Contact details:	
Does your organisation have an environment policy or statement? <input type="checkbox"/> No <input type="checkbox"/> Yes Please attach.	
Does your organisation have an accredited or formal written environment management system or an accredited quality system (ISO 9001)? <input type="checkbox"/> No <input type="checkbox"/> Yes Please specify:	
Does your organisation undertake waste audits, environmental audits or monitoring programs to minimise environmental impacts? <input type="checkbox"/> No <input type="checkbox"/> Yes Please specify:	
Does your organisation appraise the environmental performance of suppliers and subcontractors? <input type="checkbox"/> No <input type="checkbox"/> Yes Please specify:	
3. Product information & guarantees	
Is the product certified and labelled according to the Australian or industry accepted standards? <input type="checkbox"/> Yes <input type="checkbox"/> No Please specify:	
Will the product result in savings from occupational health and safety benefits or reduction in maintenance costs? <input type="checkbox"/> Yes <input type="checkbox"/> No Please specify:	
Are written guarantees provided on product quality and suitable uses? <input type="checkbox"/> Yes <input type="checkbox"/> No Please attach.	
Can the product be re-used or reallocated at the end of its useful life? <input type="checkbox"/> Yes <input type="checkbox"/> No	
What is the life expectancy of the product?	

P4. WASTE WISE PRODUCTS & SERVICES SUPPLIER QUESTIONNAIRE



Is the product able to be economically and realistically repaired? <input type="checkbox"/> Yes <input type="checkbox"/> No
Has the product been designed for disassembly at the end of its useful life? <input type="checkbox"/> Yes <input type="checkbox"/> No
Has the product been designed for recovery or re-manufacture at the end of its useful life? <input type="checkbox"/> Yes <input type="checkbox"/> No Please specify:
Is the product easy to maintain in good and optimal operating condition? <input type="checkbox"/> Yes <input type="checkbox"/> No
Can the product be upgraded with ease if required? <input type="checkbox"/> Yes <input type="checkbox"/> No
Is the product made using recycled, remanufactured or re-refined materials? <input type="checkbox"/> Yes <input type="checkbox"/> No Please specify:
What is the % and source of recycled, remanufactured or re-refined material in the product? [_____] % pre-consumer comprising _____ material(s). [_____] % post-consumer comprising _____ material(s). [_____] % raw materials comprising _____ material(s). Please attach documentary evidence of the source of the material such as dockets.
Is the product able to be recycled locally or in Victoria? (This will only be considered as a benefit if there are no geographic or economic limitations to recycling this product) <input type="checkbox"/> Yes <input type="checkbox"/> No Please specify the end product into which the material will be recycled:
Are there any special storage or use requirements with the recycled product? <input type="checkbox"/> Yes <input type="checkbox"/> No
4. Packaging
Please identify the packaging material used:
Is this packaging bio-degradable? <input type="checkbox"/> No <input type="checkbox"/> Yes
Is the packaging designed to minimise waste? (eg bulk packaging) <input type="checkbox"/> No <input type="checkbox"/> Yes, please specify
Is the packaging designed for re-use by the end user? (eg refillable bottles or reusable crates) <input type="checkbox"/> No <input type="checkbox"/> Yes, please specify
Will your organisation accept the packaging back for re-use, recycling or recovery? <input type="checkbox"/> No <input type="checkbox"/> Yes, please specify
Is the packaging able to be recycled locally or in Victoria? (This will only be used as a benefit if there are no geographic or economic limitations to recycling this product) <input type="checkbox"/> No <input type="checkbox"/> Yes, please specify
Is the packaging made from recycled materials? <input type="checkbox"/> No <input type="checkbox"/> Yes, please specify
Will you pick up packaging material and skids? <input type="checkbox"/> No <input type="checkbox"/> Yes, please specify
Has your organisation adopted a policy of packaging reduction? <input type="checkbox"/> No <input type="checkbox"/> Yes, please attach